

REQUEST FOR PROPOSALS ARCHITECTURAL SERVICES

Thank you for your interest in our partial roof replacement projects at Conard High and King Philip Middle Schools. Please submit a fee proposal for design and construction administration service based on the following scope of work and schedule. Partial roof replacement at both locations will be performed through 2 construction seasons.

Conard High School 30 year EPDM	King Philip Middle School 30 year EPDM
(1) 19,000 sf. completed by 8/30/12	(1) 24,000 sf. completed 8/30/12
(2) 24,717 sf. completed by 8/30/13	(2) 32,000 sf. completed by 8/30/13

Analysis, recommendations, and design for roof replacement including:

- ventilation and insulation
- drainage
- structural issues
- skylights
- flashings
- chimney repair/removal
- removal of obsolete equipment and infill decks
- SDE standard grant procedures including educational specifications, and probability of roof pitch waiver
- FM Global review process

Please submit your proposal by Monday, December 20, 2010 no later than 4:00 p.m. to: Town of West Hartford; Department of Community Services; ATTN: Joseph Mercieri, Capital Projects Manager; 50 South Main Street, Room 204; West Hartford, CT 06107 or by fax at 860-561-7528. Fax proposals are acceptable.